

WHOLE FOODS COMMUNITY CO-OP, INC.
*Minutes of September 27, 2021 Meeting of the Board of Directors
as approved at the November 22, 2021 Meeting of the Board of Directors*

DATE: September 27, 2021
TIME: 5:30 PM
LOCATION: Meeting held virtually via Teams

Attended by Board members Emily Anderson, Maria Isley, Ryan Jones-Casey, Mickey Pearson, Brandon Smith and Holly Wolfe. Jamie Harvie and Kim Nordin did not attend. Also present: General Manager Sarah Hannigan.

Motion, seconded and carried is abbreviated as MSC, followed by the names of the maker, second and vote tally. U = unanimous vote.

OPEN SESSION

Ryan Jones-Casey facilitated the meeting and called the meeting to order at approximately 5:34 PM.

Open Listening Sessions:

With no Owners in attendance seeking to speak to the Board, Ryan closed the Open Listening Session at 5:34 PM

Introductions:

Board members and management introduced themselves. Board members and management were prepared and reported no conflicts of interest.

Consent Agenda:

Consent Agenda items as follows were approved (MSU, Emily, Holly):

- Minutes of the August 30, 2021 Meeting of the Board of Directors
- New Owner Applications; Fran Skinner Matching Fund Allocations; Owner Transfer Requests and Owner Termination Requests for August 2021.

Review:

Management Report:

- Board received reports on community engagement, ENDS sponsorship and donation activity and the GIVE round-up program including the Grow Local Food Fund and the Non-profit Support Program.
- Board learned of the status of the 2021 Owner Survey, and fall Garbanzo Gazette, 2021 Annual Report and 2021 Owner election.
- Board received updates on WFC's Covid-19 response including staff health, vaccination rates, and the return of protective measures to curb community transmission and shopper response.
- Board received updates on administrative departments and operations at each store including hiring opportunities and challenges.

Compliance Reports:

- Board reviewed and accepted policy interpretation and compliance reports prepared by fellow Board members:
 - Board Process Policy C6 – Officer's Roles
- Board reviewed and accepted policy interpretation and compliance reports prepared by the General Manager for:
 - Executive Limitations Policy B8 – Board Logistical Support
 - Executive Limitations Policy B9 – GM Succession

Old/New Business:

- Board reviewed progress on the 2020-2021 Board Goals; outlining completion of all goals.
- Board finalized planning logistics for 2021 Annual Owner Meeting.
- Board discussed onboarding of new Board members including orientation and fall retreat planning.
- Board shared gratitude for Mickey Pearson, Brandon Smith and Kim Nordin for their Board service.

Open session adjourned at approximately 6:10 pm.

CLOSED SESSION

Finance Committee:

- Board reviewed the August Monthly Financial Reports.

Presentation of FY21 Audited Financial Statements:

Bill Pank and Emily Andrews, Auditors from WIPFLI, joined the meeting at 6:30 pm.

- Bill presented the FY21 Audited Financial Statements and led a discussion about the materials with the Board.
- The audited financials were accepted (Mickey, Brandon, MSU) as presented.

Closed session adjourned at approximately 7:02 pm.

Respectfully submitted,
Sarah Hannigan, General Manager