

WHOLE FOODS COMMUNITY CO-OP, INC.
Minutes of May 23, 2016, Meeting of Board of Directors
Approved by the Board of Directors on June 27, 2016

DATE: May 23, 2016
TIME: 5:30 PM
LOCATION: Whole Foods Co-op, 610 East 4th Street, Duluth, MN

Attended by Board members: Carol Andrews, MaryAnn Bernard, Jamie Harvie, Brad Nelson, Wayne Pulford and Jean Sramek. Mickey Pearson was absent. Also present: General Manager Sharon Murphy, Hillside Store Manager Sarah Hannigan and Denfeld Store Manager Peter Krieger.

Motion, seconded and carried is abbreviated as MSC, followed by the names of the maker, second and vote tally. U = unanimous vote.

OPEN SESSION

President Jean Sramek facilitated this meeting and called the meeting to order at 5:32 PM. No timekeeper was appointed. Jean determined there was no need for a closed session at this meeting. Board members were prepared and reported no conflicts of interest. Jean advised she plans to attend the Minnesota Food Co-op Board meeting on Saturday, June 4, 2016, at the Seward Creamery.

CONSENT AGENDA

The Board approved/accepted (MSU, Wayne, Jamie) as presented:

- The May 2016 Owners Report
 - 206 Owner applications
 - Two term/transfer requests (#12930 and #13120)
- Important dates, Board calendar items and assignments
 - Finance Committee (Wayne, Jean, Brad and Sharon) will meet on Thursday, May 26, 2016, at 10 AM in the Hillside conference room
 - Search Committee will meet on Monday, June 27, at 4:30 PM in the Denfeld conference room
 - Board Compliance Report on Policy C4 Board Meetings assigned to Brad

REVIEW

MINUTES – The Board approved (MSU, Carol, Wayne) the Minutes of April 25, 2016, meeting as amended at this meeting.

**MANAGEMENT REPORT-
ADMIN**

- ❖ May 2016 sales to date/consolidated = 22% growth
 - Hillside = 72% of consolidated sales; 12.5% decline over same period in 2015
 - Denfeld = 28% of consolidated sales
 - There are 165 new Owner applications to date in April 2016
- ❖ Cash flow is strong; there were no questions from the Board regarding proposed financing of staff parking lot at Denfeld from remaining Denfeld Project funds at MCCU.

- ❖ There are 104 new Owner applications so far in May; shared a zip code comparison of ownership growth January – May 2015/2016:

Zip Code	January 1 – May 15, 2015	January 1 – May 15, 2016
55805	47	64
55811	40	67
54880	38	63
55804	35	56
55803	32	52
55812	28	51
55806	27	43
55807	18	105
55616	13	11
55802	11	7
55810	9	55
55720	8	30
55808	6	42
55733	5	18
55746	5	20

- ❖ Shared response to Owner question about boycott of strawberry supplier.
- ❖ Shared information from responses to staff survey on wages and benefits.
- ❖ Discussed themes and learnings from National Co+op Grocer Central Corridor meetings attended May 17-19 with Sarah in Minneapolis.

DENFELD

- ❖ LHB Architects and General Contractor Johnson Wilson Constructors are problem solving draining issue with “Lake” Denfeld, the largest of the storm water retention ponds at Denfeld.
- ❖ Denfeld OPS Team is focused on increasing sales and sales per labor hour while managing back stock inventory.

HILLSIDE

- ❖ Hillside OPS Team is also focused on increasing sales and sales per labor hour while preparing for a bulk department reset.
- ❖ Average daily sales last week at Hillside varied by almost \$10,000/day depending primarily on ease of access around construction barriers and this is with road construction in the intersection and not yet directly in front of that store.

COMPLIANCE REPORTS

- ❖ Barring objections, the Board accepted the following Compliance Reports on:
 - Policy C3 Agenda Planning/MaryAnn
 - Policy B6 Staff Treatment and Compensation

NEW/OLD BUSINESS

- ❖ With respect to the proposal to amend the Bylaws section on the duties of the Treasurer, there was consensus to add to the Board’s 2017 calendar: *review of Bylaws by Ad Hoc Bylaw Review Committee and scheduling of Board, legal and Owner review prior to the September 2018 Board election.*
- ❖ Jean reported that the Search Committee reviewed the ad and job posting in Cooperative Grocer and reviewed other ad options. They also discussed developing interview questions and the role of CDS Consultant Melanie Reid in the interview process. Jean reminded Board members to respond to the Search Committee’s on-line survey regarding scheduling interview times in August.
- ❖ The Board reviewed and discussed Owner responses to the LOCAL survey.

Following a written evaluation on process, Jean adjourned this meeting at 7:31 PM.

Respectfully submitted,

Sharon Murphy, General Manager