

Meeting of the Board of Directors
4th Monday of the Month (see attached calendar of dates)
5:30 – 7:45pm

Whole Foods Co-op
Denfeld Classroom
4426 Grand Avenue, Duluth



Owner Listening Session: 5:30 – 6:00pm
Business Meeting (Open Session for Owners): 6:00 – 7:00pm
Business Meeting (Closed Session for Directors and General Manager): 7:00 – 7:45pm

STANDARD AGENDA

Introductions

Board Members, General Manager and Owners

Owner Listening Session

WFC Owners present to Board on topics of their interest, see attached guidelines

Business Meeting (Open Session)

Board Members share preparedness, any potential for conflict of interest, Owner linkage

Consent Agenda

Approve Minutes from prior Meeting of the Board of Directors
Approve New Owner Applications from prior period

Review

Management Report (includes review/approval of items requiring Board action)
Board Policy Compliance Report

New/Old Business

Board Committee Reports
Training/Conference Reports
Other (examples, Annual Meeting Planning/Review; Board Retreat Planning/Review)

Board Study Topic Discussion

Business Meeting (Closed Session)

Review Financial Statements
Review General Manager Policy Compliance Reports
Review Confidential and/or Proprietary Information

Meeting Evaluation/Process Discussion

Adjourn

Meeting of the Board of Directors

2018 Meeting Dates

All Meetings, 5:30 – 7:45pm

Whole Foods Co-op
Denfeld Classroom
4426 Grand Avenue, Duluth



Owner Listening Session: 5:30 – 6:00pm

Business Meeting (Open Session for Owners): 6:00 – 7:00pm

Business Meeting (Closed Session for Directors and General Manager): 7:00 – 7:45pm

Monday, January 22, 2018

Monday, February 26, 2018

Monday, March 26, 2018

Monday, April 23, 2018

Monday, May 21, 2018

Monday, June 25, 2018

Monday, July 23, 2018

Monday, August 27, 2018

Monday, September 24, 2018

Monday, October 22, 2018

Monday, November 26, 2018

Meetings of the Board of Directors, except for closed sessions, are open to WFC Owners. Owners are invited to submit items for consideration at the Board meeting in writing to wfcbod@wholefoods.coop by the first Friday of the month for the Board's consideration. Suggested agenda items will be considered for appropriateness of topic as it relates to the Board's purview and time constraints at the Board meeting.

Owners are also invited to participate in the Owner Listening Session at the start of each meeting. These sessions provide an opportunity for Owners to speak to the Board on a topic of their choice. Guidelines are attached.



HILLSIDE

610 East 4th Street
Duluth, MN 55805

DENFELD

4426 Grand Avenue
Duluth, MN 55807

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Whole Foods Co-op Board of Directors Open Listening Session Meetings - Rules & Etiquette Drafted 9/27/16

The Board of Directors is a hard-working Board that defines the vision of the co-op, sets policies to reach that vision, works to better the co-op and best serve the needs of our Owners. In order to ensure all of this work is done, our monthly meetings cover a lot of ground and need to run efficiently. We value feedback from the Owners of the co-op, and want to give each of you a voice. Please observe the following rules so that we may have an efficient meeting in which you may participate.

If you have questions about the meeting format, please ask the Board for clarification before the meeting.

1. Please arrive on time. The meeting starts at 5:30 pm sharp. Owners who arrive late may not be able to participate in the meeting.
2. Please be respectful of the Board and do not interrupt during discussions and voting.
3. Up to twelve (12) Owners in attendance will each have a chance to speak during our Open Listening Session, which is a regular agenda item, typically scheduled from 5:30-6:00 pm.
4. Owners wishing to participate will sign their names and Owner numbers to a numbered list before the meeting begins. If more than twelve Owners sign up to speak at a given meeting, speakers and order will be randomly drawn from the list by the Board Secretary. Persons wishing to speak who are not drawn are invited to leave the Board a written statement as an alternative.
5. Please limit your comments during the Open Listening Session to two minutes. An individual or individuals may not cede time to another speaker for any reason. If you feel that two minutes is not enough time to address your concerns, you may send an email or letter to the Board of Directors.
6. At the discretion of the Board President, and with advance notice, an Owner's input may be added as an agenda item for future Board consideration, provided it is relevant to the Board's work.
7. After all Owners who have signed up have spoken (up to 12 per meeting, per #3 above), the Board will end the Open Listening Session and move on to the Board meeting main agenda.
8. Requests for information and answers to questions from the Board of Directors will be discussed at the following meeting. The Board speaks with one voice and we want to make certain that we have given your comment the attention it deserves.
9. You may speak with any Director with your concerns at any time, but please be aware that the Board speaks with one voice, meaning the Director can not respond to you on behalf of the Board without discussing your concerns at a meeting.
10. The board may decide that your concern is an issue best delegated to the General Manager and therefore refer you to the GM for the next response or steps.