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Farm: Initial Organic System Plan

Use this form to describe your operation. If sections do not apply, check the "none" or "not applicable" boxes. A Crop Input Inventory must also be submitted, listing **ALL** crop products in use on your farm. Submit information early in the year for which you are requesting certification. Allow ample time for review and inspection before certification is needed. Contact MOSA with questions.

| SECTION 1 General Information | | | | | | | | | | | |
|--|--|--------------|-------------------------|-------------------------------|---|--------|-------------------|--------------------------|--------------------------|--|--|
| Primary Account Name | | | Date | | For Office Use | | Rec'd | | Initials | | |
| First Name | | | Last Name | | Office# | Grid # | Cert | Insp | Other | | |
| Other names associated with account | | | | Farm Address | | | | | | | |
| First Name(s) | | Last Name(s) | | City | | State | Zip | | County | | |
| | | | | Mailing Address, if different | | | | | | | |
| | | | | City | | State | | Zip | | | |
| Farm Name | | | Name(s) for certificate | | <input type="checkbox"/> primary name only <input type="checkbox"/> all of the above | | Phone Information | | Do not publish | | |
| Email | | | Website | | | | Home | | <input type="checkbox"/> | | |
| Describe farming background and reasons for choosing organic management: | | | | | | Cell | | <input type="checkbox"/> | | | |
| | | | | | | Fax | | <input type="checkbox"/> | | | |
| | | | | | | Other | | <input type="checkbox"/> | | | |
| MOSA will communicate by email with your approval. Indicate what you can receive by email. <input type="checkbox"/> annual update forms <input type="checkbox"/> certification letters <input type="checkbox"/> organic certificate <input type="checkbox"/> general communications <input type="checkbox"/> newsletters <input type="checkbox"/> financial communications | | | | | | | | | | | |
| Indicate if you want to receive optional OMRI materials by postal mail: <input type="checkbox"/> Generic Materials List <input type="checkbox"/> Products List <input type="checkbox"/> both For those who prefer electronic access, the OMRI Brand Name Products List is available at www.omri.org. | | | | | | | | | | | |
| MOSA needs to know your plans for selling organic products to get you certified in a timely way: <input type="checkbox"/> If certified, I plan to sell organic product, crops or livestock (specify) _____ around _____ (month and year) <input type="checkbox"/> no sales planned this year or all crops will be fed to organic livestock <input type="checkbox"/> I am certified with another agency until _____ (date). Which agency? _____ | | | | | | | | | | | |
| If you are requesting certification for any of the following, the Organic System Plan for that type of production will need to be submitted along with this Plan. Indicate which categories apply. <input type="checkbox"/> Livestock or Livestock Products (dairy, meat, eggs, wool) <input type="checkbox"/> Greenhouse <input type="checkbox"/> Maple Syrup <input type="checkbox"/> Mushrooms <input type="checkbox"/> Wild Crops <input type="checkbox"/> Sprouts <input type="checkbox"/> Hydroponics <input type="checkbox"/> Apiculture <input type="checkbox"/> Private Label <input type="checkbox"/> Processed Farm Products (specify) _____ | | | | | | | | | | | |
| Identify all programs for which you are requesting certification and/or verification or equivalency: <input type="checkbox"/> USDA National Organic Program organic certification <input type="checkbox"/> Verification of organic transition (such as for EQIP program), specify field(s) _____. Is inspection required? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> EC/EU Equivalency Agreement <input type="checkbox"/> US Export Arrangement with: <input type="checkbox"/> Japan, specify field(s) _____. <input type="checkbox"/> Taiwan, specify product(s) _____. <input type="checkbox"/> USDA Grassfed – for organic ruminant slaughter livestock only. Requested for (type of livestock) _____ <input type="checkbox"/> Canadian Equivalence Arrangement. Requested for (specify product, livestock, or crop) _____ | | | | | | | | | | | |
| Do you understand the requirements for the program(s) requested? <input type="checkbox"/> Yes <input type="checkbox"/> No. Explain: _____ | | | | | | | | | | | |
| Do you understand MOSA's fee structure for such certification or verification? <input type="checkbox"/> Yes <input type="checkbox"/> No. Explain: _____ | | | | | | | | | | | |
| Have you ever been inspected or certified by another agency? <input type="checkbox"/> No <input type="checkbox"/> Yes. Which agency? _____ <i>Attach a copy of your last certification letter and certificate from that agency.</i> | | | | | | | | | | | |
| Do you intend to certify with another agency this year (dual certification)? <input type="checkbox"/> No <input type="checkbox"/> Yes. Which agency? _____ | | | | | | | | | | | |

SECTION 2 Inspection Information

Give directions to your farm. Include a map if needed.

Preferred contact time: morning afternoon evening

Preferred contact method: phone postal mail email Preferred inspection time: morning afternoon evening

OFF-SITE LAND AND FACILITIES

List any land, greenhouses, crop storage, crop handling or livestock facilities that are not located at the main farm address.

not applicable, all at main farm address

| FIELD OR FACILITY IDENTIFICATION | ADDRESS | DISTANCE FROM MAIN FARM |
|----------------------------------|---------|-------------------------|
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

SECTION 3 Soil Fertility and Conservation Management

NOS §§205.2, .105, .200, .201, .203, .205

The National Organic Standards require active management to build soil fertility, manage plant nutrients, protect natural resources, and prevent soil erosion. All fertility inputs must be allowed and producers must demonstrate compliance with all applicable national List annotations/restrictions for use. Producers must monitor practices and procedures, including fertility management, to verify that the organic plan is effectively implemented. Plant and animal materials, such as manure, compost, and uncomposted plant materials, must be managed so they do not contribute to contamination of crops, soil and water by plant nutrients, pathogenic organisms, heavy metals, or prohibited substance residues.

A. GENERAL INFORMATION

All fertility inputs used in the past 36 months must be noted on Field Histories and the Crop Input Inventory. Inputs used or planned for use in the current year are to be noted on the Current Year Field Plan and the Crop Input Inventory. Provide ingredients information for all inputs unless OMRI or WSDA listed. Have purchase documentation available at inspection.

no off-farm fertility inputs used

If you use or plan to use any fertility inputs with micronutrients, provide documentation that your soils are deficient in the micronutrients used. not applicable, none used

If you use Chilean nitrate, provide calculations to show the rate applied: not applicable, not used

What are your soil types?

What are your soil/nutrient deficiencies? no known deficiencies

What are the major components of your soil and crop fertility plan? crop rotation green manure plow down/cover crops

interplanting incorporation of crop residues subsoiling summer fallow compost on-farm manure

off-farm manure soil amendments side dressing foliar fertilizers biodynamic preparations soil inoculants

other:

How do you monitor the effectiveness of your fertility management program? soil testing observation of crop health
 comparison of crop yields crop quality testing tissue testing observation of soil other:
How often do you conduct fertility monitoring? monthly annually as needed other:
Rate the effectiveness of your fertility management program excellent satisfactory needs improvement
Do you anticipate any changes? No Yes. **Describe:**

B. COMPOST USE

Compost is described by National Organic Standard §205.203(c)(2). Manure not meeting compost requirements may be used on land growing crops for human consumption with restrictions as described in the next section.

no compost or compost tea produced or purchased (*go to section C*)
 compost or compost tea is purchased. *List on Crop Input Inventory and include ingredient information and composting procedures.*
 compost or compost tea is produced and applied to land on which crops for human consumption are grown.
If compost is produced, what composting method is used? in-vessel static aerated pile windrows other:
What ingredients and additives are used?

Do you monitor temperature? No Yes
What temperature is maintained? How long is this temperature maintained?
If compost is windrowed, how many times are materials turned?
What records do you keep of your composting process?

If compost tea is produced, is it made with potable water?
What additives are used in compost tea preparation?

If products are used to clean compost tea equipment, list here:

Attach residue analysis/additive specifications of compost or compost tea if available.

C. MANURE USE

National Organic Standard §205.203(c)(1) requires that raw manure must be fully composted as defined above unless applied to fields for crops not for human consumption; incorporated into the soil 120 days prior to harvest for those crops whose edible portions have direct contact with the soil surface or soil particles; or 90 days prior to harvest for crops for human consumption whose edible portions do not contact the soil surface or soil particles.

no manure used (*go to section D*)
If you grow crops for human consumption and use manure not fully composted as defined above, actual dates of manure application are to be noted on the Current Year Field Plan. If crops are not for human consumption, note seasonal time of application.

What type of crops do you grow?
 crops not used for human consumption
 crops for human consumption whose edible portion has direct contact with the soil
 other crops for human consumption

Manure types: liquid semi-solid piled dehydrated pelleted other:

What is the source of the manure you use? on-farm off-farm
If off-farm manure is used, complete and submit the Off-Farm Manure/Bedding Verification form.

List all manure additives, including barn lime and bedding:

What months do you spread manure?

If manure is spread on frozen ground, do you have a Nutrient Management or Conservation Plan in place? Yes No
Describe winter manure spreading including type of ground (sod, tilled land, crop residue), slope of land, rate of application, proximity to surface water or waterways and how runoff is prevented.

D. NATURAL RESOURCES

National Organic Standards define organic production as a system managed to respond to conditions unique to your operation by integrating practices that foster cycling of resources, promote ecological balance, and conserve biological diversity. Production practices must maintain or improve the natural resources of the operation and minimize erosion. Irrigation water should not contaminate crops with prohibited materials. Appropriate conservation measures are to be maintained.

SOIL CONSERVATION METHODS

What conservation practices are used? terraces contour farming strip cropping under sowing/interplanting
 winter cover crops conservation tillage permanent waterways windbreaks firebreaks tree lines
 retention ponds stream bank/riparian management other:

What soil erosion problems do you experience?

Describe your efforts to minimize erosion:

How do you monitor the effectiveness of your soil conservation practices? observation of soil/fields other:

How often do you conduct monitoring? weekly monthly annually as needed other:

Rate the effectiveness of your soil conservation program excellent satisfactory needs improvement

Do you anticipate any changes? No Yes **Describe:**

WATER CONSERVATION METHODS

How are water systems used? none irrigation livestock foliar sprays greenhouse *washing crops other:

**Nitrate and bacteria tests are required for non-municipal water sources used for washing crops. Attach test results.*

Source of water: on-site well(s) river/creek/pond spring municipal/county irrigation district other:

What practices are used to protect water quality? fencing livestock from waterways scheduled use of water
 sediment basin land forming/laser leveling manure, fertilizer and compost stored away from water drip irrigation
 micro-spray other:

List known contaminants in water supplies in your area:

Describe your efforts to minimize water contamination problems:

Do any fields or portions of fields flood frequently? No Yes. **Describe:**

How do you monitor the effectiveness of your water quality protection practices? observation of water color/odor/taste

observation of surface water banks water testing

How often do you monitor water quality? weekly monthly annually as needed other:

Rate the effectiveness of your water quality program excellent satisfactory needs improvement

Do you anticipate any changes? No Yes **Describe:**

E. BIOLOGICAL DIVERSITY

How does your operation provide for biological diversity? leaving uncultivated areas diversity among farm animal species
 diversity of crops grown fencing livestock out of woods hedgerows/windbreaks wildlife food plots wildlife corridors
 bird/bat/bee boxes maintaining wetlands ponds providing habitat for pollinators or insect predators allowing fence lines to grow companion planting & intercropping streambank/riparian management avoiding nests or not mowing during breeding season encouraging/reintroducing native species establishing legal conservation areas other:

How do you control invasive plants or animals? Describe:

The National Organic Standards require a crop rotation plan that maintains or improves soil organic matter, and prevents weed, pest, and disease problems. This may include sod, legumes, other nitrogen-fixing plants and green manure crops. Crops of the same species or family should not be grown repeatedly without interruption on the same field. Perennial cropping systems should use means such as alley cropping, intercropping and hedgerows to introduce biological diversity. Producers should utilize sanitation measures to remove disease vectors, weed seeds, and habitat for pests. Cultural practices, including selection of plant species and varieties adapted to site-specific conditions should be used to enhance crop health. Allowed synthetic materials on the National List may only be used for weed, pest and disease control when all other management practices used prove insufficient to prevent or control problems and all annotations and restrictions are followed.

A. CROP ROTATION

List all crops including any cover crops and plowdowns. Use 1 column only unless you have different rotations in different fields.

No rotation, permanent _____ (go to section B)

| Year 1 | Year 1 | Year 1 |
|--------|--------|--------|
| Year 2 | Year 2 | Year 2 |
| Year 3 | Year 3 | Year 3 |
| Year 4 | Year 4 | Year 4 |
| Year 5 | Year 5 | Year 5 |
| Year 6 | Year 6 | Year 6 |

B. WEED MANAGEMENT

List any weed control products used or planned for use this crop year on the Current Year Field Plan and the Crop Input Inventory. Inputs used in the previous 36 months need to be listed on Three Year Field Histories and the Crop Input Inventory. Provide ingredients information for all products that are not OMRI or WSDA listed. no weed control products used

What are your problem weeds?

What methods do you use to prevent and control weeds? crop rotation field preparation prevention of weed seed set
 delayed seeding monitoring soil temperature soil sterilization use of fast emerging varieties stale seedbed
 mechanical cultivation use of hand tools hand weeding mowing livestock grazing flame weeding
 corn gluten steam weeding electrical smother crops black fallow non-synthetic mulch synthetic mulch
 soap-based herbicides other:

What types of mulch are used? none used

If you use plastic or other synthetic mulches, is the mulch removed at the end of the growing or harvest season?

Yes No. **Explain:**

How do you dispose of synthetic or plastic mulch?

If you use newspaper or other recycled paper for mulch, do you use paper with glossy or colored inks? Yes No

Do you use or plan to use weed control products with annotations/restrictions stated in the National List? No

Yes. **Do you comply with these annotations or restrictions?** Yes No. **Explain:**

How do you monitor the effectiveness of your weed management? observation of weeds observation of crop health

comparison of crop yields weed counts other:

How often do you monitor for weeds? weekly monthly annually as needed other:

Rate the effectiveness of your weed management program: excellent satisfactory needs improvement

Do you anticipate any changes? No Yes. Explain:

C. PEST AND DISEASE MANAGEMENT

List any pest and disease control products used or planned for use this crop year on the Current Year Field Plan and the Crop Input Inventory. Inputs used in the previous 36 months need to be listed on Three Year Field Histories and the Crop Input Inventory. Provide ingredients information for all products that are not OMRI or WSDA listed.

no pest or disease products used

What crop pests are present on your farm? no pest problems insects (specify):

rodents gophers birds deer other animals (specify):

What strategies do you use to prevent or control pest damage to crops? none crop rotation selection of plant species/varieties development of habitat for natural enemies timing of planting companion planting frog ponds bat houses bird houses hand picking monitoring trap crops physical barriers physical removal traps lures IPM insect repellents animal repellents release of predators/parasites of pest species use of approved products use of restricted products limited use of prohibited products other:

What are your problem crop diseases? none known

What disease prevention strategies do you use? none crop rotation field sanitation selection of plant species/varieties timing of planting/cultivating plant spacing vector management soil balancing solarization companion planting compost/tea use use of allowed or restricted materials other:

Do you use or plan to use pest or disease control products with annotations/restrictions stated in the National List?

No Yes. Do you comply with these annotations or restrictions? Yes No. Explain:

How do you monitor the effectiveness of your pest and disease management? soil testing microbiological testing tissue testing observation of soil observation of crop health comparison of crop yields crop quality testing monitoring records kept traps for insect monitoring other:

How often do you monitor for pests and diseases? weekly monthly annually as needed other:

Rate the effectiveness of your pest and disease management: excellent satisfactory needs improvement

Do you anticipate any changes? No Yes. Explain:

SECTION 5 Maintenance of Organic Integrity

NOS §§205.201, .202, .272

A. ADJOINING LAND USE

The National Organic Standards require that organic production areas including pastures have distinct boundaries and buffer zones to prevent the unintended application of or contact with prohibited substances. Organic production areas that adjoin land not under organic management may require the establishment of a buffer area or setback fencing for organic pasture if natural barriers, roads, headlands or waterways don't provide enough separation. Producers may also submit a signed Verification of Adjoining Land Use (VALU) form from the adjoining land manager verifying that no prohibited products have been or will be applied to the adjoining land. A buffer is required unless adequate natural buffers or a signed VALU are in place. Crops harvested from a buffer area are nonorganic and records need to be kept of sale or use.

Do you understand the buffer maintenance requirements described above? Yes No. Explain:

Describe organic production areas that adjoin land *not* under organic management in the chart below and note these areas as "Conventional" on your field maps. Buffer harvests and the sale or use of buffer crops need to be recorded, either in the Field Activity Log or on the Nonorganic Crop Usage Form. Note all buffers on field maps.

not applicable, no additional buffering is needed because of adequate natural buffers

| FIELD NUMBERS | MEANS OF CONTAMINATION AVOIDANCE | ADJOINING LAND USE AND MANAGER | IF CROP IS HARVESTED FROM BUFFER, DESCRIBE USE OR SALE |
|---------------|--|--------------------------------|--|
| | <input type="checkbox"/> Buffer Width= _____ <input type="checkbox"/> VALU Good until _____ | | <input type="checkbox"/> Not harvested <input type="checkbox"/> Used for _____ <input type="checkbox"/> Sold or given to _____ |
| | <input type="checkbox"/> Buffer Width= _____ <input type="checkbox"/> VALU Good until _____ | | <input type="checkbox"/> Not harvested <input type="checkbox"/> Used for _____ <input type="checkbox"/> Sold or given to _____ |
| | <input type="checkbox"/> Buffer Width= _____ <input type="checkbox"/> VALU Good until _____ | | <input type="checkbox"/> Not harvested <input type="checkbox"/> Used for _____ <input type="checkbox"/> Sold or given to _____ |
| | <input type="checkbox"/> Buffer Width= _____ <input type="checkbox"/> VALU Good until _____ | | <input type="checkbox"/> Not harvested <input type="checkbox"/> Used for _____ <input type="checkbox"/> Sold or given to _____ |
| | <input type="checkbox"/> Buffer Width= _____ <input type="checkbox"/> VALU Good until _____ | | <input type="checkbox"/> Not harvested <input type="checkbox"/> Used for _____ <input type="checkbox"/> Sold or given to _____ |
| | <input type="checkbox"/> Buffer Width= _____ <input type="checkbox"/> VALU Good until _____ | | <input type="checkbox"/> Not harvested <input type="checkbox"/> Used for _____ <input type="checkbox"/> Sold or given to _____ |
| | <input type="checkbox"/> Buffer Width= _____ <input type="checkbox"/> VALU Good until _____ | | <input type="checkbox"/> Not harvested <input type="checkbox"/> Used for _____ <input type="checkbox"/> Sold or given to _____ |
| | <input type="checkbox"/> Buffer Width= _____ <input type="checkbox"/> VALU Good until _____ | | <input type="checkbox"/> Not harvested <input type="checkbox"/> Used for _____ <input type="checkbox"/> Sold or given to _____ |
| | <input type="checkbox"/> Buffer Width= _____ <input type="checkbox"/> VALU Good until _____ | | <input type="checkbox"/> Not harvested <input type="checkbox"/> Used for _____ <input type="checkbox"/> Sold or given to _____ |
| | <input type="checkbox"/> Buffer Width= _____ <input type="checkbox"/> VALU Good until _____ | | <input type="checkbox"/> Not harvested <input type="checkbox"/> Used for _____ <input type="checkbox"/> Sold or given to _____ |
| | <input type="checkbox"/> Buffer Width= _____ <input type="checkbox"/> VALU Good until _____ | | <input type="checkbox"/> Not harvested <input type="checkbox"/> Used for _____ <input type="checkbox"/> Sold or given to _____ |
| | <input type="checkbox"/> Buffer Width= _____ <input type="checkbox"/> VALU Good until _____ | | <input type="checkbox"/> Not harvested <input type="checkbox"/> Used for _____ <input type="checkbox"/> Sold or given to _____ |

To whom has written notification been submitted to prevent accidental contamination on your farm?

none highway departments electric companies aerial spray companies/airports residential neighbors
 drainage commissions Farm Service Office other:

Are roadsides sprayed in your area? Yes No

Do you post signs along roadsides that adjoin organic fields? Yes No

How do you monitor for crop contamination from neighboring non-organic operations? visual observation photographs

GMO testing residue analysis wind direction/speed data other:

How do you monitor the effectiveness of your crop contamination management? soil testing microbiological testing

tissue testing observation of soil observation of crop health comparison of crop yields crop quality testing

monitoring records kept traps for insect monitoring other:

How often do you conduct crop contamination monitoring? weekly monthly annually as needed other:

Rate the effectiveness of your crop contamination management: excellent satisfactory needs improvement

Do you anticipate any changes? No Yes. Explain:

Is lumber that is treated with arsenate or other prohibited materials in contact with soil used to grow organic crops, including pasture? No Yes. Describe:

B. EQUIPMENT

To prevent commingling and contamination, all equipment used in organic crop production must be free of nonorganic crops and prohibited materials. Contamination includes risk from oil, fuel and hydraulic fluids. Equipment used for both organic and nonorganic farming must be cleaned prior to use on organic fields or crops and records kept. MOSA provides the Cleaning Log for you to document equipment cleaning.

List equipment used for planting, tillage, weed control, input application, spraying, harvesting, and crop transport, including custom hire equipment. none

| TYPE OF EQUIPMENT | CHECK (✓) ALL THAT APPLY | IF EQUIPMENT IS USED FOR CONVENTIONAL OR TRANSITIONAL CROPS AS WELL AS ORGANIC CROPS, HOW IS IT CLEANED BEFORE ORGANIC USE? |
|-------------------|---|---|
| | <input type="checkbox"/> owned <input type="checkbox"/> rented <input type="checkbox"/> custom <input type="checkbox"/> organic use only | |
| | <input type="checkbox"/> owned <input type="checkbox"/> rented <input type="checkbox"/> custom <input type="checkbox"/> organic use only | |
| | <input type="checkbox"/> owned <input type="checkbox"/> rented <input type="checkbox"/> custom <input type="checkbox"/> organic use only | |
| | <input type="checkbox"/> owned <input type="checkbox"/> rented <input type="checkbox"/> custom <input type="checkbox"/> organic use only | |
| | <input type="checkbox"/> owned <input type="checkbox"/> rented <input type="checkbox"/> custom <input type="checkbox"/> organic use only | |
| | <input type="checkbox"/> owned <input type="checkbox"/> rented <input type="checkbox"/> custom <input type="checkbox"/> organic use only | |
| | <input type="checkbox"/> owned <input type="checkbox"/> rented <input type="checkbox"/> custom <input type="checkbox"/> organic use only | |
| | <input type="checkbox"/> owned <input type="checkbox"/> rented <input type="checkbox"/> custom <input type="checkbox"/> organic use only | |
| | <input type="checkbox"/> owned <input type="checkbox"/> rented <input type="checkbox"/> custom <input type="checkbox"/> organic use only | |
| | <input type="checkbox"/> owned <input type="checkbox"/> rented <input type="checkbox"/> custom <input type="checkbox"/> organic use only | |
| | <input type="checkbox"/> owned <input type="checkbox"/> rented <input type="checkbox"/> custom <input type="checkbox"/> organic use only | |
| | <input type="checkbox"/> owned <input type="checkbox"/> rented <input type="checkbox"/> custom <input type="checkbox"/> organic use only | |
| | <input type="checkbox"/> owned <input type="checkbox"/> rented <input type="checkbox"/> custom <input type="checkbox"/> organic use only | |
| | <input type="checkbox"/> owned <input type="checkbox"/> rented <input type="checkbox"/> custom <input type="checkbox"/> organic use only | |

Is your equipment maintained so that fuel, oil and hydraulic fluid do not leak? not applicable Yes No

C. HARVEST

The National Organic Standards require that organic products shall be handled, stored and transported in containers free of prohibited substances and/or nonorganic products which could compromise the integrity of the organic products. All recycled containers must be thoroughly cleaned and pose no risk of contamination prior to use.

How are your organic crops harvested? mechanically by hand

If organic crops are custom harvested, describe crops, give name and contact information of custom harvester, and note who is responsible for equipment cleaning and how it is documented. (List equipment on chart on previous page.)

no custom harvesting hired

Do you use your own equipment to do custom harvesting? No Yes. Is equipment dedicated organic? Yes No

E. ON-FARM PROCESSING/HANDLING

The National Organic Standards require an organic operation to have measures in place to prevent the commingling of organic and nonorganic products during post-harvest handling, including feed processing for livestock.

no further processing or handling of crops or product after harvest (*go to section F*)

Between harvest and storage, use or sale of your crop or product, do you do any of the following on your farm?

wash package dry roast, shell, roll or crack feed clean other:

Nitrate and bacteria tests are required for non-municipal water sources used for washing crops. Attach test results.

Describe how your product gets from harvest to storage, use or sales: no on-farm handling, crop sold from field

Are equipment and/or processing areas used for both organic and nonorganic products? No Yes **Describe steps taken to prevent commingling and contamination:**

Describe your methods of equipment and processing area cleaning:

Any cleaning products used are to be listed on the Crop Input Inventory.

What types of packaging materials are used? none plastic paper cardboard wood glass metal
 foil waxed paper natural fiber synthetic fiber other:

Are packaging materials used or new? used packaging new packaging

In what form are finished products shipped? dry bulk liquid bulk tote bags tote boxes paper bags foil bags
 metal drums mesh bags cardboard drums cardboard cases plastic crates waxed boxes other:

F. TRANSPORTATION OF CROP, FEED OR OTHER ORGANIC PRODUCTS

no incoming or outgoing transport of crops, feed or products.

Who is responsible for arranging transportation of organic products? self buyer seller other:

How are organic products transported?

What steps are taken to protect the integrity of organic products during transport? dedicated organic only inspecting transport units prior to loading cleaning transport units prior to loading use of clean truck verification letter/contract with transport company stating organic requirements use of cleaning log other:

How do you keep records of any necessary cleaning of transport units?

G. MARKETING/LABELING

How are organic crops or products sold? no organic crop/produce sales direct to consumer direct to retail
 direct to bulk buyer other:

Do you use or plan to use the USDA organic seal on product labels or marketing information? Yes No

Do you use or plan to use the MOSA seal on product labels or marketing information? Yes No

Attach copies of all organic product labels. All labels making an organic claim need to be approved by MOSA prior to use.

How do you plan to keep sales records?

SECTION 6 Record Keeping Requirements

NOS §§205.103, .201

The National Organic Standards require that records disclose all agricultural activities and transactions of the operation, be maintained for five years, and demonstrate compliance. Records are to be such that organic products can be tracked back to the field or location where they were produced and are to be accessible at inspection.

MOSA requires that operators keep a log of activities as applicable to your operation. The following need to be included: field preparation, planting information, application of fertility, weed/disease/pest control inputs, harvests and yields, storage, and pasture management.

How do you record your field activities? calendar notebook filing system journal electronic other:

Who is responsible for this record keeping?

Describe your lot numbering system, including year crop grown, or other means of tracing product from seed to sale:

It is required by MOSA's ISO accreditation that you maintain a complaint file or log in the event that you receive a complaint about your organic product or the management of your organic operation. A form is provided in the application packet.

If applicable, how do you intend to keep such records? complaint log other:

What other records do you maintain? none that are not listed above

The National Organic Standards require that you keep a copy of all certification documents for a minimum of 5 years.

How do you intend to maintain these records? hard copy electronically both

SECTION 7 Additional Information

The following information is also being submitted:

- | | |
|--|---|
| <input type="checkbox"/> Livestock, Handling, Greenhouse, Maple Syrup, Wild Crop, Sprout, Mushroom, Hydroponic, Apiculture, Private Label, or Excluded Handler Organic System Plan(s) | <input type="checkbox"/> Crop Input Inventory and labels or ingredients information for inputs |
| <input type="checkbox"/> Field and facility maps including all fields, greenhouses, crop handling and storage facilities, livestock pasture, outdoor areas, and housing and feed storage areas | <input type="checkbox"/> Most recent Certification Determination Letter from previous certifier |
| <input type="checkbox"/> Crop Summary / Current Year Field Plan for all in-ground production | <input type="checkbox"/> Proposed organic product labels, if used |
| | <input type="checkbox"/> Soil and water tests, as necessary |
| | <input type="checkbox"/> Prior Land Use Declaration, <i>as applicable</i> |
| | <input type="checkbox"/> Verification of Adjoining Land Use forms, <i>as applicable</i> |
| | <input type="checkbox"/> Three Year Field Histories |

SECTION 8 Affirmation

I affirm that all statements made in my Organic System Plan are true and correct. No prohibited products have been applied to fields for which I am requesting certification during the three-year period prior to projected organic harvest. In addition to annual inspection requirements, I understand that my operation may be subject to unannounced inspection and/or sampling for residues at any time as deemed necessary to ensure compliance with the National Organic Standards. I consent to the use of subcontracted inspectors and laboratory analysis services as necessary, and hereby agree to a release of information from suppliers or service providers, should such be necessary to verify compliance.

I understand that failure to follow the National Organic Program or MOSA certification requirements or giving false information may result in denial, suspension or revocation of the certification of my operation. I understand that certification of my operation may depend on my ability to supply information that MOSA needs to evaluate my request for certification. I understand that acceptance of my Organic System Plan in no way implies granting of certification. I agree to follow the National Organic Standards and MOSA certification requirements.

If I am submitting this form electronically, I understand that an electronic signature has the same legal effect and can be enforced in the same way as a written signature. By typing my name below I am electronically signing this form.

Signature _____ **Date** _____

Print Name _____

Make copies of all Organic System Plans and supporting documents and submit with fees by mail to MOSA, PO BOX 821, VIROQUA, WI 54665 or electronically to mosa@mosaorganic.org

Crop Summary / Current Year Field Plan

Land eligible for certification requires management without the use of prohibited substances for 36 months prior to the harvest of a crop to be sold, labeled or represented as organic. MOSA needs Three-Year Field Histories for all land you are managing organically. Submit a Prior Land Use Declaration (PLUD) if land was under someone else's management during the past 36 months. All land under your management is to be described on this form.

Is all land under organic management? Yes No. **Do you plan to transition more land into organic production?** No Yes. **Describe plans:**

1. Complete the Current Year Field Plan (see next pages) for all organic, transitional and conventional land under your management.
2. Using the completed Current Year Field Plan, calculate total number of acres of each type of crop and list in the table below. Vegetable producers, for your certificate we will need a complete list of crops grown, including perennials. If your list does not fit on this crop summary, submit it separately.

| CROP | ACRES | | | PROJECTED YIELD | √ IF CROP WILL BE SOLD |
|------|---------------|---------------|---------------|-----------------|--------------------------|
| | ORGANIC | TRANSITIONAL | CONVENTIONAL | | |
| | | | | | <input type="checkbox"/> |
| | | | | | <input type="checkbox"/> |
| | | | | | <input type="checkbox"/> |
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| | | | | | <input type="checkbox"/> |
| | | | | | <input type="checkbox"/> |
| | Total= | Total= | Total= | | |

CURRENT YEAR FIELD PLAN



Year:

Name:

Use a separate line for each field and list fields in order. Do not group fields on the same line unless the fields are always farmed as one field.

| Office Use Only | Field # | Acres | Rent or Own | Organic | Transitional | Conventional | Crop | Seed variety and company (List any inoculants or seed treatments) | Input (such as fertilizer, lime, weed or pest control products and manure) | Amount / Rates of input used | Input application dates |
|-----------------|---------|-------|-------------|--------------------------|--------------------------|--------------------------|------|---|--|------------------------------|-------------------------|
| | | | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | | |
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| | | | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | | |
| | | | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | | |

| Crop | O | T | C | Total Acres Per Crop: | Crop | O | T | C | Total Acres Per Crop: |
|------|--------------------------|--------------------------|--------------------------|-----------------------------------|------|--------------------------|--------------------------|--------------------------|-----------------------------------|
| | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Total | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Total |
| | | | | <input type="checkbox"/> Subtotal | | | | | <input type="checkbox"/> Subtotal |
| | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Total | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Total |
| | | | | <input type="checkbox"/> Subtotal | | | | | <input type="checkbox"/> Subtotal |

Use a separate line for each field and list fields in order. Do not group fields on the same line unless the fields are always farmed as one field.

CURRENT YEAR FIELD PLAN



Year:

Name:

Use a separate line for each field and list fields in order. Do not group fields on the same line unless the fields are always farmed as one field.

| Office Use Only | Field # | Acres | Rent or Own | Organic | Transitional | Conventional | Crop | Seed variety and company (List any inoculants or seed treatments) | Input (such as fertilizer, lime, weed or pest control products and manure) | Amount / Rates of input used | Input application dates |
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| | | | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | | |
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| | | | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | | |

| Crop | O | T | C | Total Acres Per Crop: | Crop | O | T | C | Total Acres Per Crop: |
|------|--------------------------|--------------------------|--------------------------|---|------|--------------------------|--------------------------|--------------------------|---|
| | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Total <input type="checkbox"/> Subtotal | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Total <input type="checkbox"/> Subtotal |
| | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Total <input type="checkbox"/> Subtotal | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Total <input type="checkbox"/> Subtotal |

Use a separate line for each field and list fields in order. Do not group fields on the same line unless the fields are always farmed as one field.

CURRENT YEAR FIELD PLAN



Year:

Name:

Use a separate line for each field and list fields in order. Do not group fields on the same line unless the fields are always farmed as one field.

| Office Use Only | Field # | Acres | Rent or Own | Organic | Transitional | Conventional | Crop | Seed variety and company (List any inoculants or seed treatments) | Input (such as fertilizer, lime, weed or pest control products and manure) | Amount / Rates of input used | Input application dates |
|-----------------|---------|-------|-------------|--------------------------|--------------------------|--------------------------|------|---|--|------------------------------|-------------------------|
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| Crop | O | T | C | Total Acres Per Crop: | Crop | O | T | C | Total Acres Per Crop: |
|------|--------------------------|--------------------------|--------------------------|---|------|--------------------------|--------------------------|--------------------------|---|
| | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Total <input type="checkbox"/> Subtotal | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Total <input type="checkbox"/> Subtotal |
| | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Total <input type="checkbox"/> Subtotal | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Total <input type="checkbox"/> Subtotal |

Use a separate line for each field and list fields in order. Do not group fields on the same line unless the fields are always farmed as one field.

3 YEAR FIELD HISTORY - 2012



Name

Use a separate line for each field and list fields in order. Do not group fields on the same line unless the fields are always farmed as one field.

| Office Use Only | Field # | Acres | Rent or Own | Organic | Transitional | Conventional | Crop | Seed variety and company (List any inoculants or seed treatments) | Input (such as fertilizer, lime, weed or pest control products and manure) | Amount / Rates of input used | Input application dates |
|-----------------|---------|-------|-------------|--------------------------|--------------------------|--------------------------|------|--|--|------------------------------|-------------------------|
| | | | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | | |
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| | | | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | | |
| | | | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | | |
| | | | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | | |

3 YEAR FIELD HISTORY - 2012



Name

Use a separate line for each field and list fields in order. Do not group fields on the same line unless the fields are always farmed as one field.

| Office Use Only | Field # | Acres | Rent or Own | Organic | Transitional | Conventional | Crop | Seed variety and company (List any inoculants or seed treatments) | Input (such as fertilizer, lime, weed or pest control products and manure) | Amount / Rates of input used | Input application dates |
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3 YEAR FIELD HISTORY - 2011



Name

Use a separate line for each field and list fields in order. Do not group fields on the same line unless the fields are always farmed as one field.

| Office Use Only | Field # | Acres | Rent or Own | Organic | Transitional | Conventional | Crop | Seed variety and company (List any inoculants or seed treatments) | Input (such as fertilizer, lime, weed or pest control products and manure) | Amount / Rates of input used | Input application dates |
|-----------------|---------|-------|-------------|--------------------------|--------------------------|--------------------------|------|--|--|------------------------------|-------------------------|
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| | | | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | | |

3 YEAR FIELD HISTORY - 2011



Name

Use a separate line for each field and list fields in order. Do not group fields on the same line unless the fields are always farmed as one field.

| Office Use Only | Field # | Acres | Rent or Own | Organic | Transitional | Conventional | Crop | Seed variety and company (List any inoculants or seed treatments) | Input (such as fertilizer, lime, weed or pest control products and manure) | Amount / Rates of input used | Input application dates |
|-----------------|---------|-------|-------------|--------------------------|--------------------------|--------------------------|------|--|--|------------------------------|-------------------------|
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| | | | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | | |

3 YEAR FIELD HISTORY - 2010



Name

Use a separate line for each field and list fields in order. Do not group fields on the same line unless the fields are always farmed as one field.

| Office Use Only | Field # | Acres | Rent or Own | Organic | Transitional | Conventional | Crop | Seed variety and company (List any inoculants or seed treatments) | Input (such as fertilizer, lime, weed or pest control products and manure) | Amount / Rates of input used | Input application dates |
|-----------------|---------|-------|-------------|--------------------------|--------------------------|--------------------------|------|--|--|------------------------------|-------------------------|
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3 YEAR FIELD HISTORY - 2010



Name

Use a separate line for each field and list fields in order. Do not group fields on the same line unless the fields are always farmed as one field.

| Office Use Only | Field # | Acres | Rent or Own | Organic | Transitional | Conventional | Crop | Seed variety and company (List any inoculants or seed treatments) | Input (such as fertilizer, lime, weed or pest control products and manure) | Amount / Rates of input used | Input application dates |
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| | | | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | | |
| | | | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | | |

CROP INPUT INVENTORY



Year

Name

Submit this form with your initial or long Farm Organic System Plan. List all crop inputs except seeds.

| Office Use Only | | | Complete Product Name | Manufacturer | Purpose for Use | Status |
|-----------------|----------|------|-----------------------|--------------|-----------------|--|
| Status | Initials | Date | | | | |
| | | | | | | <input type="checkbox"/> Received MOSA approval for use <input type="checkbox"/> Proposed for use, ingredients provided <input type="checkbox"/> OMRI listed |
| | | | | | | <input type="checkbox"/> Received MOSA approval for use <input type="checkbox"/> Proposed for use, ingredients provided <input type="checkbox"/> OMRI listed |
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| | | | | | | <input type="checkbox"/> Received MOSA approval for use <input type="checkbox"/> Proposed for use, ingredients provided <input type="checkbox"/> OMRI listed |

CROP INPUT INVENTORY



Year

Name

Submit this form with your initial or long Farm Organic System Plan. List all crop inputs except seeds.

| Office Use Only | | | Complete Product Name | Manufacturer | Purpose for Use | Status |
|-----------------|----------|------|-----------------------|--------------|-----------------|--|
| Status | Initials | Date | | | | |
| | | | | | | <input type="checkbox"/> Received MOSA approval for use <input type="checkbox"/> Proposed for use, ingredients provided <input type="checkbox"/> OMRI listed |
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Seed Table

The National Organic Standards require the use of organic seeds, seedlings, and planting stock. Genetically modified (GMO) seeds, seedlings, and planting stock are prohibited. Inoculants also must be non-GMO. Untreated, nonorganic seeds and planting stock may only be used if equivalent organic varieties are not commercially available. This includes cover crop and plowdown seeds. Any treatment on seeds or planting stock must be allowed by the National Organic Standards. Annual seedlings must be certified organic. Perennial planting stock must be managed organically for a minimum of 12 months before organic harvest if not from an organic source. Seed used for organic sprouts must be organic. no seeds, seedlings or planting stock used.

Complete the following table for all seeds, seedlings and planting stock used or planned for use in the current season. If you are an initial applicant or an updating client with new land, also list any seeds used 36 months preceding planned harvest of an organic crop this year. Prior year's seed should correspond to crop listings on Three Year Field Histories. Vegetable operations may submit this information in other formats.

At your inspection, have this table available, along with seed receipts and a tag/bag from each variety for all seed, seedlings and planting stock listed. If nonorganic seeds or planting stock were used this year, you will also need: 1) the Organic Seed Search form or vegetable seed catalogues; 2) documentation from companies that seeds or planting stock were untreated; 3) non-GMO documentation from the seed company (for crops types with GMO potential) or inoculant manufacturer.

For Inspector Use Only

| YEAR USED | CROP | VARIETY | COMPANY | ORGANIC? | TREATMENTS | TAG | RECEIPT | OSS | UNTREATED VERIFICATION | NON-GMO STATEMENT | QUANTITY PURCHASED | QUANTITY PLANTED | QUANTITY SAVED |
|-----------|------|---------|---------|---|--|-----|---------|-----|------------------------|-------------------|--------------------|------------------|----------------|
| | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> no treatment <input type="checkbox"/> inoculant or treatment name: | | | | | | | | |
| | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> no treatment <input type="checkbox"/> inoculant or treatment name: | | | | | | | | |
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Seed Table

For Inspector Use Only

| YEAR USED | CROP | VARIETY | COMPANY | ORGANIC? | TREATMENTS | TAG | RECEIPT | OSS | UNTREATED VERIFICATION | NON-GMO STATEMENT | QUANTITY PURCHASED | QUANTITY PLANTED | QUANTITY SAVED |
|-----------|------|---------|---------|---|--|-----|---------|-----|------------------------|-------------------|--------------------|------------------|----------------|
| | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> no treatment <input type="checkbox"/> inoculant or treatment name: | | | | | | | | |
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